## Removal - Rigging, Packing & Shipping Details

Silicon Valley Disposition's operation division works to suggest and schedule independent service providers for crating, packing, shipping and storing for each of our sales events. Our goal is simple, to provide price competitive rigging options combined with reliable service for our buyers.

It is important to note that Silicon Valley Disposition does not pack, ship, store, crate or rig items.

Buyers may either pick up their items at the designated auction site personally or can arrange for a third party logistics firm to manage the removal process for them. If someone other than the registered buyer at the sale is designated to pick up those purchased assets, the buyer must:

1. Pay your purchase in full and receive a **PAID IN FULL INVOICE** from customer service.

2. Contract with an independent logistics firm or other representative who will dismantle, crate, pack, or ship your purchased items. Buyer' Agent will provide SVD with a certificate of insurance.

3. Coordinate the removal of those purchased items to meet the time-sensitive deadlines at each individual auction sale.

4. Submit an **Agent Release Authorization** form which will allow Silicon Valley Disposition to release items to a third party contractor for shipping, crating or packing purposes. See form on the Documents Section of the auction web page.

5. Remove assets from locations not later than the date stated on SVD's webpage, items can be removed during normal business hours Monday thru Friday, 8:30am to 4:00pm only. **NO REMOVAL ON WEEKENDS.** 

6. Buyer and Shipper will be liable for damages caused to the property of others during the removal process.

For more information regarding removal or shipping, please call (650) 344-3282 or contact <u>customerservice@svdisposition.com</u>